

STARK COUNTY COMBINED BOARD OF HEALTH

May 10, 2023

The regular meeting of the Stark County Combined Board of Health was called to order by David Thorley, at 8:00 am. Members in attendance were:

David Benner Phil Francis Braden Kail

Jennifer Kungle Terrence Seeberger Dave Thorley

A motion was made by David Benner, seconded by Jennifer Kungle, that the minutes of the April 12, 2023 meeting be approved by the Health Commissioner and Secretary to the Board. The voice vote was unanimous and the motion passed.

FINANCIAL

A motion was made by David Benner seconded by Jennifer Kungle, that the following resolution authorizing payment of vouchers for April 2023 be approved as seen in the attachments.

RESOLUTION

BE IT RESOLVED, by the Board of Health of the Stark County Combined General Health District, Stark County, Ohio:

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SECTION 1: That the expenses as presented by Kirkland Norris, Health Commissioner of the Stark County Combined General Health District be approved for payment.

SECTION 2: That the Auditor of Stark County be and is hereby authorized to draw warrants on Stark County, Treasurer, for payment of vouchers, hereof.

ADOPTED: June 14, 2023, by the STARK COUNTY COMBINED BOARD OF HEALTH

_____	_____
_____	_____
_____	_____
_____	_____

With one abstention, the voice vote was unanimous and the motion passed.

RESOLUTION

It was moved by, David Benner seconded by Braden Kail, that the **PAYROLL** **REIMBURSEMENT** be approved as submitted in the attachment: NOW THEREFORE, Kirkland Norris, Health Commissioner, is hereby ordered and authorized to sign any payroll forms required by the Office of the Auditor for the warrant dates of May 10 and 24, 2023, to transfer, advance, or reimburse District Health for salaries, PERS, insurance, Medicare, and travel from Funds 006, 007, 008, 018, 025, 049, 085, 095, 125, 162, 163, 216, 258, 288,

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411, 412, 413, 519, 553, 560, 632, 721, 722, 965, and 966. The voice vote was unanimous and the motion passed.

The resolution shall take effect and be in force from and after the earliest period allowed by law, adopted June 14, 2023, by the Board of Health, Stark County Combined General Health District.

PRESIDENT

SECRETARY

A motion was made by David Benner, seconded by Jennifer Kungle, authorizing the reimbursement of personnel items for April 2023. The voice vote was unanimous and the motion passed.

A motion was made by David Benner, seconded by Jennifer Kungle, authorizing the Transfer of Appropriations. The voice vote was unanimous and the motion passed.

A motion was made by Phil Francis, seconded by Terry Seeberger, authorizing the Transfer of Additional Appropriations. The voice vote was unanimous and the motion passed.

Mr. Norris presented the financial report, seen in the attachments. A motion was made by David Benner, seconded by Jennifer Kungle, to approve the monthly financial report as presented. The voice vote was unanimous and the motion passed.

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PERSONNEL

A motion was made by Braden Kail, seconded by David Benner to grant permission for the Health Commissioner to terminate the contract of a COVID funded contract nurse - Pearl Cice, effective May 26, 2023, due to funding and lack of COVID-19 related duties. The voice vote was unanimous and the motion passed.

A motion was made by Braden Kail, seconded by Phil Francis grant approval for Amanda Uhler and Stephanie Hann to attend the 2023 Social Determinates of Health and Health Equity Congress, sponsored by BRI Network, Sept 11-12, in Nashville, TN. The cost for registration is \$1600, accommodations \$850, airport parking \$50, air travel \$600, ground travel \$75, and meals \$200, for a total of \$3,375. This will be paid in full from the Cribs For Kids grant funds. The voice vote was unanimous and the motion passed.

A motion was made by Braden Kail, seconded by Phil Francis to grant approval for Michelle Schoonover and Shanna Kuikahi to attend the 2023 Opiate and Other Drug Conference sponsored by the Ohio Department of Mental Health, June 5-6, 2023, in Columbus, OH. Registration is \$800, accommodations \$475, mileage \$360, parking \$40, and meals \$160, for a total of \$1835. This will be paid in full from the Drug Overdose Prevention grant funds. The voice vote was unanimous and the motion passed.

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BOARD OF HEALTH CONTINUING EDUCATION

Stephanie Hann, Unit Manager, Nursing Services, presented on Home Visiting and Community Services.

REPORTS

Amanda Uhler, Director of Nursing Services presented the **NURSING REPORT**, seen in the attachment labeled Nursing Services Board Notes.

Kay Conley, Director of Administration and Support Services, presented the **ADMINISTRATION AND SUPPORT SERVICES REPORT**, seen in the attachment labeled Administration and Support Services Board Report.

Debbie Dawson, **LEGAL ADVISOR**, reported that she has continued to work with Environmental Health Services to review sanitary engineer cases.

Paul DePasquale, Director of Environmental Health Services, presented the **ENVIRONMENTAL HEALTH REPORT** in the attachment labeled Environmental Health Notes.

Variance

There were no variances for the month.

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OLD BUSINESS

There was no Old Business this month.

NEW BUSINESS

A motion was made by David Benner, seconded by Braden Kail to grant permission to the Health Commissioner to approve the homeowners that have applied for the home sewage treatment system replacement/repair funding assistance through the Ohio Water Pollution Control Loan Fund. The applicants have qualified in accordance with the criteria set forth by the Board of Health in the Stark County Home Sewage Treatment System Assistance Program – Owner Application. The voice vote was unanimous and the motion passed.

A motion was made by Braden Kail, seconded by David Benner to grant approval for the Health Commissioner to enter into a Mosquito Control Grant Agreement with the Ohio Environmental Protection Agency. The grant agreement totals \$23,100 and runs through April 30, 2024. This agreement has been reviewed and approved by legal counsel. The voice vote was unanimous and the motion passed.

A motion was made by Braden Kail, seconded by David Benner to grant approval for the Health Commissioner to donate excess items that are no longer needed by the Stark County Health Department related to the COVID-19 response. Items are listed below, quantities are approximate. Donations are to be given to MedWish International.

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Qty	Description	Cost
5 1/2 cases	McKesson 3cc Syringes	\$1,527.41
10000	N95 filtration masks	No cost to SCHD
2000	Gloves, Nitrile - small	No cost to SCHD
2000	Gloves, Nitrile - large	No cost to SCHD
2000	Gloves, Nitrile – XL	No cost to SCHD
500	Alcohol prep pads	No cost to SCHD

The voice vote was unanimous and the motion passed.

A motion was made by Braden Kail, seconded by David Benner to grant approval for the Health Commissioner to enter into an agreement with the following entities in accordance with their specific grant program and funding amount, all through the Ohio Department of Health:

1. Margaret B. Shipley Child Health Center; FY23 Cribs for Kids and Safe Sleep Grant Addendum; \$3,750 (from \$1875)
2. Pregnancy and Parenting Center; FY23 Cribs for Kids and Safe Sleep Grant Addendum; \$2,250 (from \$1,500)

These agreements are on the standard template issued by the Stark County Health Department and have been reviewed and approved by legal counsel. The voice vote was unanimous and the motion passed.

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A motion was made by Phil Francis, seconded by Braden Kail to grant approval for the Health Commissioner to enter into an agreement with RMS Media, to develop and implement media strategies for the Harm Reduction Mobile Unit through Case Western Reserve University, HEALing Communities Study, for a fee \$9,450. This agreement has been reviewed and approved by legal counsel. The voice vote was unanimous and the motion passed.

A motion was made by Phil Francis, seconded by Braden Kail to grant approval for the Health Commissioner to enter into an agreement with Allen and Anthony, LLC d/b/a Down The Road Productions, for video production services for the Harm Reduction Mobile Unit through Case Western Reserve University, HEALing Communities Study, for a fee of \$1,948.38. This agreement has been reviewed and approved by legal counsel. The voice vote was unanimous and the motion passed.

EXECUTIVE SESSION

There was no executive session this month.

BOARD OF HEALTH CONCERNS/HEALTH DEPARTMENT ACTIONS

A Board of Health member expressed concerns regarding the needed ease of public access to the Mobile Unit and the placement of Naloxone Boxes within the Stark County

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Community. Several staff members shared the following information regarding public access to the services:

- The mobile unit will be traveling into identified high rate areas as well as other community events
- The Naloxone Boxes are similar to an AED Box and are being accessed by the public
- The department's Overdose Dashboard identifies all locations within Stark County for Naloxone and the Naloxone Boxes

HEALTH COMMISSIONER'S COMMENTS

Mr. Norris informed the Board of Health that he continues to monitor the Budget Bill, as soon as revisions are complete and it is finalized, he will let the Board of Health Members know what it entails.

Recapping the situation at Exit C&D, Mr. Norris, Environmental Director Paul DePasquale, Program Coordinator Phil Revlock, and the County Auditor, met on-site with Dawson Exploration and an explosive expert who works for the Ohio Department of Natural Resources. After further investigation, it was determined that it was ok to detonate 23 of the 26 sites. The remaining 3 sites will need the explosives removed from the ground. Dawson Enterprises was given until May 12, 2023, to come up with a removal plan.

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Mr. Norris reminded the Board Members that there is a ribbon-cutting ceremony for the mobile unit directly after the Board Meeting.

Kay Conley, Amanda Kelly, and Stephanie Hann were recognized for the countless hours working with the Board approved grant consultant to submit our application for the CDC grant.

Mr. Norris is planning an off-site strategic planning meeting for either 9/8, 9/22, or 9/29. Once a site and date have been secured, he will share the details with the Board of Health Members.

ADJOURNMENT

Being no further business, the meeting was adjourned at 9:32 am, with the next regular meeting scheduled for Wednesday, June 14, 2023, at 8:00 a.m. at the Stark County Health Department.

PRESIDENT

SECRETARY